

SUBJECT:	Refreshed Joint Business Plan 2015 - 2020
REPORT OF:	Leader of the Council – Councillor Isobel Darby
RESPONSIBLE OFFICER	Bob Smith, Acting Chief Executive
REPORT AUTHOR	Rachel Prance, Principal Officer, Communications, Performance and Policy, 01494 732903, rprance@chiltern.gov.uk Laura Campbell, Policy Officer, 01895 837236, laura.campbell@southbucks.gov.uk
WARD/S AFFECTED	All

1. Purpose of Report

To seek approval for the refreshed Joint Business Plan 2015 – 20.

RECOMMENDATION

That Cabinet approve the refreshed business plan.

2. Executive Summary

This report seeks approval for the following documents, attached as Appendices:

Appendix A: Refreshed Joint Business Plan 2015/20

Appendix B: Integrated Impact Assessment for the above document

Appendix C: Chiltern District Council Aims and Objectives, 2015/20.

3. Reasons for Recommendations

The Joint Business Plan Aims, Priorities and Objectives replaced the former Chiltern Aims and Objectives document and South Bucks Corporate Plan during 2014/15. The Joint Business Plan is reviewed every year to reflect the changing needs of the locality and the communities that live and work within Chiltern and South Bucks and the service planning process.

4. Content of Report

- 4.1 The Joint Business Plan links to the Sustainable Community Strategy, which sets out the vision for the District to 2026 and is based on extensive consultation with residents, local community groups and partner organisations. Those aspects of the Sustainable Community Strategy that are the responsibility of the District Councils are included in the Joint Business Plan.
- 4.2 The refresh normally takes place in April each year, however this year's refresh is later to enable the recently elected Council's priorities to be reflected.
- 4.3 The top level aims and objectives remain the same this year, as do the second level down. The third level aims and objectives have been refreshed to reflect the Council's changing priorities and the needs of the district. These can be viewed as bullet points in the one-page summary document contained in Appendix C.
- 4.4 The actions being delivered to support each aim and objective appear on the left hand side columns in sections five and six of the Joint Business Plan, contained in Appendix A. These link to improvement actions contained within the individual service plans, which in turn link to staff objectives and training plans set out for each

member of staff in their annual performance appraisal. They have been updated to reflect 2015/16 Service Plans.

- 4.5 Section 7 (How our organisation is changing) and appendix D (Strategic Risks) of the Joint Business Plan have been updated and the remainder of the document sense checked to bring it up to date.
- 4.6 The Proposed refreshed Joint Business Plan 2015-2020 is attached as Appendix A.
- 4.7 An integrated impact assessment has been undertaken against the Joint Business Plan, attached as Appendix B.

5. Consultation

Not applicable. Extensive consultation was conducted as part of the Sustainable Community Strategy on which the Joint Business Plan is based.

6. Options

Failure to refresh the plan annually will soon render it out of date and out of touch with residents' priorities.

7. Corporate Implications

7.1 Financial – The Joint Business Plan complements the budgeting process and has close links to the medium-term financial strategy. It affects the budget planning process by setting the priorities for the future.

7.2 Legal – No legal implications have been identified

7.3 Risks issues – The Joint Business Plan includes strategic risks. Business planning helps to alleviate risk through ensuring each service unit is aware of how their work fits into the work of the Council and is closely linked to the needs of the community. Equalities – An Integrated Impact Assessment, including Equalities, was conducted on the joint Business Plan and showed no adverse impacts.

7.4 Others - None

8. Links to Council Policy Objectives

The Joint Business Plan sets the aims and priorities of the Council for the next five years.

9. Next Step

These changes will be taken into account in the 2016/17 service planning process, with the Joint Business Plan updated again next spring to reflect the new service plan actions supporting the aims and objectives.

Background	Not applicable.
Papers:	

